

Caniff Liberty Academy  
Board of Directors  
Regular Board Meeting  
Minutes

Date: Wednesday, June 15, 2022  
Time: 6:00 pm (Immediately following the Annual Budget Hearing)  
Location: Caniff Liberty Academy  
2650 Caniff St.  
Hamtramck, MI 48212

Call to Order

The meeting was called to order at 6:16 pm by Board President, Abu-Shanab.

Roll Call

A roll call was taken. The following board members were in attendance:

Present – Mr. Abu-Shanab, President  
Absent (Excused) - Mr. Ali Al-Zaqzuq, Treasurer  
Present – Mr. Imad Hamad, Secretary  
Present – Mr. Qurban Choudhury, Vice President  
Present – Dr. Elmoataz Ibrahim, Member

A quorum was in attendance to conduct business.

Also in attendance were the following individuals:

Mr. Ahmed Saber, EMAN  
Dr. Lorilyn Coggins, EMAN  
Dr. Lawrence Cowger, Caniff Liberty Academy  
Ms. Antoinette Moultrie-Dorsett, Oakland University Charter Schools Office

Approval of Agenda

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the agenda. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed - Agenda approved.

No board member indicated having a conflict of interest with respect to any agenda item.

### Approval of Prior Meeting Minutes

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab to approve the minutes of the Regular Meeting held on May 18, 2022, as read. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed - Minutes approved.

### Public Comment Relating to Agenda Items

No public comment was provided.

### Correspondence

No correspondence was received.

### Reports

Mr. Saber welcomed the Board to the final meeting of the 21/22 school year and noted that another school year is coming to a close. End of year activities include Kindergarten and Eighth Grade graduations. He noted that the Academy only had a half day of school today due to the excessive heat. Dr. Cowger provided a summary of the monthly report with highlights of academics, assessments, staffing, enrollment, compliance, and grants.

Dr. Coggins summarized the May financial reports noting cash on hand, fund balance, and actual to budget percentages for both revenues and expenditures.

### Unfinished Business

There was no unfinished business to come before the Board.

### New Business

It was moved by Dr. Ibrahim and seconded by Mr. Hamad to approve the May financial reports as presented. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed – Financial Reports Approved.

It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad to approve the 22/23 Proposed Operating Budget as presented during the Annual Budget Hearing. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed – 22/23 Proposed Operating Budget approved.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab that the Board approve the 21-22 Operating Budget as amended and presented. A roll call vote was taken. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed - 21/22 Amended Budget approved.

It was moved by Mr. Hamad and seconded by Mr. Abu-Shanab that the Board adopt the 22-23 Board Meeting Schedule as presented. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed – 22-23 Board Meeting Schedule adopted.

Mr. Saber explained the request from Oakland University for a legal opinion on the request for a contract amendment to add a high school program. It was moved by Mr. Abu-Shanab and seconded by Mr. Hamad that the Board ratify the Engagement Letter with Shifman Carlson for the purpose of a legal opinion on the high school program. The vote was unanimous (4/0) in favor of the motion (Ayes – Abu-Shanab, Choudhury, Hamad, and Ibrahim). Motion passed – Letter of Engagement with Shifman Carlson approved.

The Board members were provided with six legal proposals from area law firms to provide legal services for the upcoming year. No action was taken at this meeting.

#### Other Business

No other business came before the Board.

#### Authorizer Comments

The July Resource Calendar was provided to the Board.

Ms. Dorsett brought comments to the Board from Oakland University as authorizer.

#### Extended Public Comments

There was no extended public comment.

#### Closing Items

The next regular meeting was announced for August 17, 2022. This meeting will be the Annual Organizational Meeting.

It was moved by Mr. Hamad and seconded by Dr. Ibrahim that the meeting be adjourned at 6:39 p.m. The vote was unanimous in favor of the motion. Motion passed – Meeting Adjourned.

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I certify that these minutes were approved [☒] as read, [ ] as corrected, by the Academy Board at a duly noticed open meeting held on August 17, 2022 at which a quorum was present.

By:   
Its: Secretary